

Worthington Bicentennial Teacher's Grant Proposal

Evening Street Elementary Yearbook/CD

Evening Street Elementary

Margie Smith, Drew Moffatt, Kathy Kneubel, Joanne Cerutti,
Debby Fuller, Jean Smith, Sharon Strock, Bev Serozynski

Amount Requested: \$2250

Applicants: Margie Smith, Drew Moffatt, Kathy Kneubel, Joanne Cerutti, Debby Fuller, Jean Smith, Sharon Strock, Bev Serozynski

1) Project Objective

The primary objective of this project is to create a CD to accompany the 2002-2003 yearbook for Evening Street Elementary School. The CD will contain images and text, particularly first-person accounts, of schoolchildren and activities from years past; text and images from the 2002-2003 school year; and the students' own creations (text or image) of their experiences. See the attached flow chart, which outlines the key sections of the CD.

2) Description

Evening Street students will be encouraged to write a letter or draw a picture that expresses some aspect of their experience as a student at the school. They will be guided to the Memory Project website for examples of previously recorded experiences.

3) Timeline

Materials will be passed out to students in January, 2003, and the students' contributions will be collected in April, 2003. The yearbook and CD will be distributed to students the last week of school.

4) Evaluation

The program will be considered a success if students from all grade levels participate, at a 50% level.

5) Personnel

Parent volunteers will organize and implement the project, chiefly Michelle Geissbuhler and Suzy Lucci, co-chairs of the Evening Street yearbook committee, and Marc Alter, who has professional experience developing educational CDs. Evening Street teachers will distribute information and forms for the students to complete and will encourage participation in conjunction with appropriate curriculum.

6) Budget

Since all work will be done on a *pro bono* basis, all grant monies will be used to copy and label the CDs. Each student and teacher at Evening Street will receive a copy of the CD, whether they order a yearbook or not.*

Additional copies of the CD and the yearbook will be given to the school library, to the Worthington Libraries, and to the Worthington Historical Society.

Estimated costs for producing yearbook (grant request highlighted in **boldface**):

400 copies of 72 pages each (\$1456.42/first 100, plus 300 @ \$1.56) = \$2080.

Full-color cover (\$750.00) = **\$750.00**.

Total estimated costs = \$1963.42

Estimated number of CDs to be produced: 500 @ \$3.00 = **\$1500.00**

*We plan to donate copies of the printed yearbooks to students who cannot afford them, as well. However, in order to ensure the privacy of those students/families, and since the bulk of the printed yearbook's funding comes from yearbook sales, we do not plan to announce this donation prior to the yearbook's distribution.

Yearbook sales have averaged 90% of the student population, although some of those copies are purchased by staff, or as extras by some families. For the 2002-2003 school year, the student population is currently 439; 90% equals 395. Remembering that not all those sold go to students, we estimate that approximately 50 students will not order yearbooks. We must place our order to the printer in increments of 25, so we will order 425 copies of the book, to cover promised donations to the library, historical society, and school, and to those students who need one. This Bicentennial grant will cover the costs of copying and labeling the CD, and the costs to donate yearbooks to those students unable to purchase one

CD FLOW CHART/OUTLINE

