



# **continuing education**

**Worthington School District  
Spring Term 1976  
April 19 to June 10**



possibly a bicentennial theme. Participants should bring paints and brushes to the first class. A \$5 fee will be charged to cover the cost of class materials.

Dee Chalkey, instructor

Kilbourne Campus, Room 206  
Monday, 7:30 to 9:30 p.m.

### UNDERSTANDING YOUR AUTO

This course, designed primarily for women, provides a basic understanding of the workings of an auto. Participants will learn how to talk intelligently about various auto problems and how to handle maintenance, lubrication, oil and filters and tire rotation and change. Enrollment is limited to 20.

Don Dearth, instructor

Worthington Schools Bus Garage  
Rear of Evening Street Elementary  
Wednesday, 7:30 to 10:30 p.m.

### WOODCARVING AND WHITTLING—BEGINNING

This course is designed for those who have had little or no woodcarving experience. Students will be assigned projects while learning basic knife and chisel techniques and have an opportunity to develop individual projects near the end of the course. Knife and chisel sharpening will be emphasized. A fee will be charged for basic wood supplies. Small chisel sets are available for student use. Enrollment is limited to 15.

Bill Bauer, instructor

Perry Middle School, Industrial Arts Room  
Wednesday, 7 to 10 p.m.

## business

### ENTERING THE JOB MARKET

This six-week course is for people who are seeking employment and wish to become better prepared for all phases of the selection process. Participants will learn how and where to look for perspective employers and how to write letters of application, develop a resume and sharpen interview skills. Enrollment is limited to 25.

Roger Graber, instructor

Main Campus, Lower Level, W-1  
Wednesday, 7:30 to 9 p.m.

### INVESTMENTS

This course in stocks and bonds will review the investment objectives of when to buy and when to sell. Subjects include common and preferred stocks, high-yield corporate bonds, tax-free municipal bonds, over-the-counter stocks, mutual funds and government securities. Specialized discussions will involve analyzing chart patterns and put-and-call options. Enrollment is limited to 30.

Ernest Meier, instructor

Kilbourne Campus, Room 208  
Tuesday, 7:30 to 9:30 p.m.

### REAL ESTATE

This course will cover basic real estate terms and definitions. It will include discussions on buying and selling a home, financing methods, condominium vs. separate residence, appraisal methods, real estate investments and real estate as a career. Enrollment is limited to 25.

Ed Grover, Grover Realty,  
instructor

Worthingway Middle School, Room 35  
Tuesday, 7:30 to 10 p.m.

### TYPING—BEGINNING AND REFRESHER

The beginning course is designed to teach the proper techniques of touch typing. The refresher course is for students who have taken typing before and have attained a speed of 30 words-a-minute with no more than three errors during a three-minute writing. All students will be exposed to various letter and memorandum styles, tabulation methods, proofreader marks, erasing techniques, duplicating methods, and typing shortcuts. Required textbook. Combined enrollment limited to 35.

Carol Emery, instructor

Main Campus, Lower Level, W-6  
Tuesday and Thursday, 7:30 to 9:30 p.m.

## gardening

### LAWN CARE AND MANAGEMENT

This course will cover general lawn management including fertilizing, mowing and seeding. Control of crab grass, wild onion and other weeds will also be discussed. **No registration fee will be charged.** A minimum of 15 students will be required.

Chester Hutchison, instructor

Kilbourne Campus, Room 104  
April 21 and April 28, Wednesday, 7:30 to 9:30 p.m.

### VEGETABLE GARDENING

This class will help participants understand and improve their home vegetable gardens. Planning, soil preparation, planting, cultivation, insect and fungus control and harvesting will be covered. **No registration fee will be charged.** Minimum enrollment of 15 is required.

H. C. McCord, instructor

Kilbourne Campus, Room 104  
May 5 and May 12, Wednesday, 7:30 to 9:30 p.m.

### ANNUALS AND PERENNIALS

This course will cover selection, care and use of familiar and a few unusual annuals and perennials for home gardens. Emphasis will be placed on choosing appropriate flowers depending on their growth habits, size and color as well as requirements for sun or shade, water and soil type. **No registration fee will be charged.** A minimum of 15 students is required.

Pat Patterson, instructor

Kilbourne Campus, Room 104  
May 18 and May 25, Tuesday, 7:30 to 9:30 p.m.

### TREES AND SHRUBS

Selected shrubs and ornamental trees will be covered. Information will be given on sizes, flowering habits and fruit and foliage characteristics. **No registration fee will be charged.** A minimum of 15 students is required.

Fred Hower, instructor

Kilbourne Campus, Room 104  
June 2, Wednesday, 7:30 to 9:30 p.m.

## music & dance

### GUITAR—BEGINNING

Students will learn the basic skills of finger picking or rhythm and chord playing. A \$3 fee for instructional materials will be charged, and guitars may be rented for \$16 for the eight-week period. Enrollment is limited to 15.

Chuck Dailey, instructor

Chuck Dailey Guitar Center  
Graceland Shopping Center  
Wednesday, 8:30 to 9:30 p.m.

### KEYBOARD ORIENTATION

This course will introduce basic preparatory keyboard skills which will allow the beginning student to read and make music in all keys. Enrollment is limited to ten. Pianos will be available for loan through the Williams Music Center for the delivery cost only.

Linda Huelsman, instructor

Williams Music Center  
930 High Street  
Thursday, 8 to 9 p.m.

### ROUND DANCING

Round dancing is movement to music, and class sessions will cover the two-step rhythm, waltz rhythm, cha-cha and polka. Course is designed for couples or partners and enrollment is limited to 40.

Lou Barbee, instructor

Kilbourne Campus, Cafeteria  
Tuesday, 7:30 to 9:30 p.m.

## personal enrichment

### DISASTER PREPAREDNESS WORKSHOP

This one-session workshop, offered by the Ohio State University Disaster Services Extension Program, will assist homeowners and public officials in preparing for tornadoes and other natural disasters. Recommended shelters, safety practices and the psychological impact of disasters will be discussed. **No fee will be charged.** A minimum of 15 students is required.

Robert Aston and Bill Thomas,  
instructors

Worthingway Middle School, Room 37  
Thursday, May 6, 7:30 to 9:30 p.m.

### DRUG ACTIONS

This course, presented in a round-table discussion format, will cover such drugs as alcohol, stimulants, tranquilizers, psychedelic drugs and barbiturates. Students will learn the ways in which drugs act and the various reasons for their use. Enrollment is limited to 20.

Daniel Jackson, instructor

Conference Room, 51 E. Stafford  
Wednesday, 7:30 to 9:30 p.m.

### INTRODUCTION TO ASSERTIVENESS TRAINING

This one-session workshop is designed to help people differentiate between passivity, assertiveness and aggressiveness. It will also help individuals identify particular situations in which they have difficulty in asserting themselves and begin role playing to increase effectiveness in these situations. **No fee will be charged.** Enrollment is limited to 25 and a minimum of 15 is required.

Dr. Gerald Weiskott, Ohio State University  
Counseling Service, instructor

Kilbourne Campus, Room 211  
Tuesday, April 27, 7 to 9:30 p.m.

### JUVENILE DELINQUENCY PREVENTION

This course will provide participants with some realistic and usable knowledge of delinquency and its prevention as well as some concrete steps for further action. It will cover the causes of delinquency, intervention activities and the development of comprehensive prevention programs. Enrollment is limited to 25.

Dennis Billingsley, instructor

Kilbourne Campus, Room 211  
Thursday, 7:30 to 9:30 p.m.

### SPEED READING

The course is designed to build reading speed and comprehension through the elimination of lazy reading habits and through the use of speed exercises. A variety of materials and mechanical equipment will be used. Enrollment is limited to 15.

Betty Kincaid, instructor

Main Campus, Room 229  
Tuesday, 7 to 9 p.m.

### STANDARD MULTI-MEDIA FIRST AID

This is a beginning course in first aid covering bleeding, burns, choking, mouth-to-mouth resuscitation and transporting injured persons. The course will be taught in four 2-hour sessions. **No registration fee will be charged,** but a \$1.95 will be required for the Red Cross First Aid Book. Enrollment is limited to 16.

Worthington School District  
Nursing Staff

Worthington Estates Elementary, Pod Area  
Monday, 7:30 to 9:30 p.m.

### WRITING FOR MONEY

This is a "how to" course for writers who wish to sell manuscripts and develop professional contacts. Students will prepare an article for publication. Enrollment is limited to 20.

Kathryn Hauelsen, instructor

Kilbourne Campus, Room 213  
Tuesday, 7:30 to 9:30 p.m.

### YOGA—BEGINNING

This course will place emphasis on the essential postures for body building and good health and techniques for relaxation. A short introduction on the history and philosophy of the system of yoga will also be included. Participants should wear comfortable, loose clothing or leotard and bring a mat or rug. Enrollment is limited to 20.

Joyce Long, instructor

Worthington Estates Elementary, Pod Area  
Wednesday, 7:30 to 9:30 p.m.



## CONTINUING EDUCATION REGISTRATION FORM

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Title of Course \_\_\_\_\_

**FEES:** Residents of Worthington School District, \$12 per course; non-residents, \$16 per course. All courses may be included on one check made payable to **Worthington Board of Education**. Please mail it with this form to: CONTINUING EDUCATION, Worthington School District, 799 Hartford St., Worthington, OH 43085.

For our records, we would like to know if you are a:

- ☐ Day-School Student ☐ Non-Student  
☐ Senior Citizen ☐ Gold Card Holder

Have you ever participated in the Worthington Continuing Education Program before:

- ☐ Yes ☐ No

**PLEASE NOTE:** Notification will not be given that an application has been accepted.

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## languages

### ENGLISH FOR THE FOREIGN BORN

This course is designed for those who have some knowledge of basic grammar, but want improvement practice in listening and speaking skills and vocabulary building. Enrollment is limited to 15.

Doris Zsembik, instructor

Kilbourne Campus, Room 213  
Monday and Wednesday, 7:30 to 9 p.m.

### FRENCH—CONTINUING

This course will cover 17th century French literature with a thorough study of Moliere's "le Tartuffe." Each class will include oral idiomatic drills and grammar review. Enrollment is limited to 15.

Aileen Ratchford, instructor

Kilbourne Campus, Room 215  
Thursday, 7:30 to 9:30 p.m.

### GERMAN—BEGINNING

This course will emphasize simple conversation. Students will learn basic expressions, dialogues, and practice exercises which will enable them to see their progress. Enrollment is limited to 20.

Edgar Gehm, instructor

Kilbourne Campus, Room 215  
Tuesday, 7 to 9 p.m.

### SPANISH—CONVERSATIONAL

This course will concentrate on simple grammar structure and idioms and expressions useful to individuals who plan to travel in Spanish-speaking countries. A textbook is required. Enrollment is limited to 15.

Marijo Chilli, instructor

Kilbourne Campus, Room 215  
Wednesday, 7:30 to 9:30 p.m.

## physical education & recreation

### BICYCLE CLINIC

This two-session clinic will cover bicycle maintenance, safety and equipment selection. It will be conducted by members of the American Youth Hostel Association and **no fee will be charged**. A minimum of 15 students is required.

Richard Seebode, instructor

Kilbourne Campus, Cafeteria  
April 22 and April 29, Thursday, 7:30 to 9:30 p.m.

### FAMILY CAMPING & BACKPACKING

Backpacking and camping are fun for family members if properly planned and prepared for. This course will cover equipment and clothing, foods, camping opportunities and camping etiquette. An optional weekend trip will be taken near the end of the course.

Jim Immelt, instructor

Kilbourne Campus, Room 210  
Wednesday, 7:30 to 9 p.m.

### FISHING IN OHIO

Basic techniques for fishing in Central Ohio will be presented. Fish identification, types of lures and equipment, best baits to use and times to fish will also be covered. Course will include classroom sessions and field experiences. Equipment will be discussed at first class. Enrollment is limited to 20.

Gary Rusk, instructor

Worthingway Middle School, Room 31  
Tuesday, 7 to 9 p.m.

### LET'S TALK FOOTBALL

This course open to men and women who desire a better understanding of football, will take an in-depth look at football as a sport and its role in the Worthington schools and recreational community. Fundamentals of the game, terminology, drills, play diagrams, rules and coaching strategies will be discussed. Enrollment is limited to 35.

Tom Rutan, instructor

Kilbourne Campus, Room 213  
Thursday, 7:30 to 9:30 p.m.

### PRINCIPLES OF SAFE SAILING

This six-week course will emphasize seamanship related to sailing and small crafts. Topics will include rigging of boats, designs of different types of boats and hulls, safety requirements, actual handling and purchasing of boats. **No registration fee will be charged**, but a \$5 fee for materials will be collected at the first session. A minimum enrollment of 15 is required.

Dave Selby, Coast Guard Auxiliary, instructor

Kilbourne Campus, Room 208  
Thursday, 7:30 to 9:30 p.m.

### TENNIS—BEGINNING

Beginning classes will develop the basic fundamentals: serving, various strokes, footwork, rules and scoring. Students must furnish own racket and one can of new balls. Enrollment in each section is limited to 12, and registrants must specify class section and time. In case of inclement weather, the first class will be held in the Evening Street Elementary multi-purpose room.

Jeri Stephan, instructor

Beginning for Women

Evening St. Courts, Section A,  
Evening St. Courts, Section B,  
Evening St. Courts, Section C,  
Evening St. Courts, Section D,  
Evening St. Courts, Section E,  
High School Courts, Section F,  
High School Courts, Section G,

Monday, 5:30 to 6:30 p.m.  
Monday, 6:30 to 7:30 p.m.  
Wednesday, 5:30 to 6:30 p.m.  
Wednesday, 6:30 to 7:30 p.m.  
Wednesday, 7:30 to 8:30 p.m.  
Wednesday, 11 a.m. to noon  
Wednesday, noon to 1 p.m.

Beginning for Men

Evening St. Courts, Section A,

Monday, 7:30 to 8:30 p.m.

### TENNIS—INTERMEDIATE

Intermediate instruction will concentrate on the more technical aspects of the game and percentage tennis. Participants must furnish own racket and one can of new tennis balls. Enrollment in each section is limited to 12, and registrants must specify class section and time. In case of inclement weather, the first class will be held in the Evening Street Elementary multi-purpose room.

Tom Mannion, instructor

Intermediate for Women

High School Courts, Section A,  
High School Courts, Section B,  
High School Courts, Section C,  
High School Courts, Section D,

Tuesday, 6:30 to 7:30 p.m.  
Tuesday, 7:30 to 8:30 p.m.  
Tuesday, 8:30 to 9:30 p.m.  
Thursday, 6:30 to 7:30 p.m.

Intermediate for Men

High School Courts, Section A,

Thursday, 7:30 to 8:30 p.m.

Intermediate for Men and Women

High School Courts, Section A,

Thursday, 8:30 to 9:30 p.m.



# general information

The courses and activities provided by the Continuing Education Program are designed to assist individuals in furthering their education at the community level. Classes, open to adults and day-school students, are offered in arts and skills, business, music and dance, personal enrichment and physical education and recreation. New courses are developed to meet the needs of the community.

The Office of Continuing Education, located at 799 Hartford Street, is open Monday through Friday from 7:45 a.m. to 4:30 p.m. For additional information about course offerings or registration, please contact Mrs. Carrie Miller at 846-9301.

## REGISTRATION

Registration is open to residents and nonresidents. Enrollment in all classes is limited, and registrations are accepted in the order received.

**Notification will not be given that an application has been accepted; however, registrants will be notified if a course is cancelled because of insufficient registration or closed due to over enrollment. A minimum of 10 students must be enrolled for a course to be conducted.**

**Applicants must complete one registration form for all courses desired. Registration closes April 13.**

## FEES

The registration fee for residents of the Worthington School District is \$12 per course; the fee for nonresidents is \$16 per course. Gold Card holders may register without charge where spaces are available. Other registrants who are 65 or older are given a 50 per cent reduction in the cost of registration. Checks should be made payable to the **Worthington Board of Education**.

No registration will be refunded for any reason after the registrant has attended one class as the Office of Continuing Education cannot be responsible for a registrant's decision not to continue a course that has started. If for any reason a course is cancelled, the registration fee will be refunded in full. Additional fees will be charged in classes where special materials are used. The fee is designated in the course description and will be collected by the instructor at the first class session.

Required and supplemental textbooks may be purchased by the student at the Little Professor Book Center, 78 Worthington Square Shopping Center. Please note the course descriptions.

**Fees will not be refunded after May 7.**

## CLASS SESSIONS

Most classes in the Continuing Education Program will meet for eight weeks, beginning Monday, April 19 and ending Thursday, June 10.

Classes will be held this term in the following buildings: Worthington High School Main Campus, 300 West Granville Road; Main Campus Annex, 182 West Granville Road; Kilbourne, 50 East Granville Road; Worthingway Middle School, 6625 Guyer Street; Worthington Estates Elementary, 6760 Rieber Street; Melbourne Village, 90 Highland Terrace; Perry Middle School, 2341 Snouffer Road.

Class meeting times, days and locations are included with the course descriptions. Evening classes will be cancelled on days that the Worthington day-schools are closed because of inclement weather. Make-up sessions will be scheduled during the spring term at the convenience of the instructor and class members if a class is cancelled for any reason.

# arts & skills

## ART OF BREAD BAKING

Tired of "Instant Living"? Yeast baking is a rewarding form of culinary art and this course will demonstrate techniques to develop confidence in the beginning baker. Preparation of conventional white, whole wheat, hearth types and quick-and-easy-batter breads and dinner rolls will be included. A \$3 fee will be charged to cover the cost of supplies. Enrollment is limited to 18.

Ruth Cahill, instructor  
Kilbourne Campus, Home Economics Room  
Wednesday, 7:15 to 9:45 p.m.

## BASIC AUTO MECHANICS

This course is for men and women who desire a more thorough knowledge of their auto. Areas covered will include auto maintenance, minor tune ups and repairs, brake inspection and relining, and general trouble shooting. Enrollment is limited to 20.

Don Dearth, instructor  
Worthington Schools Bus Garage  
Rear of Evening Street Elementary  
Monday, 7:30 to 10:30 p.m.

## BRIDGE—BEGINNING

Bridge is a fascinating game that provides a way of meeting people and making new friends. Students will learn the basic bidding principles and how to play the game. Participants should bring score pad and bridge cards. Enrollment is limited to 20.

Patricia Roberts, Instructor  
Melbourne Village Activity Center  
Tuesday, 7:30 to 9:30 p.m.

## BRIDGE—INTERMEDIATE

This course will help players improve their game-playing skills and make new bridge friends. Emphasis is placed on playing the hand, special bridge convention signals and defending the contract. Participants are asked to supply score pad and cards. Enrollment is limited to 24.

Patricia Roberts, instructor  
Melbourne Village Activity Center  
Wednesday, 7:30 to 9:30 p.m.

## CREATIVE MACHINE EMBROIDERY ON ZIG-ZAG MACHINES

Various threads, yarns and fabrics will be used with free-motion machine embroidery techniques to create appliques of animals, flower pictures, wall hangings and samplers. Students are encouraged to bring their own machines to class to learn setting adjustments for embroidery. A \$3 fee will be charged to cover class materials. Enrollment is limited to 15.

Beverly Harper, instructor  
Kilbourne Campus, Home Economics Room  
Monday, 7 to 10 p.m.

## CREATIVE PHOTOGRAPHY

This course will provide a basic understanding of the photographic principle with detailed study in lenses, composition, close-up photography, copying, metering techniques, travel photography, filters and films. Tips on cutting costs, do-it-yourself mounting, competition, money-making opportunities and clubs will also be discussed. Students should have access to a camera. Enrollment is limited to 20.

J.R. Schnelzer, instructor  
Perry Middle School, Library  
Tuesday, 7 to 9 p.m.

## CROCHETING

Various stitches from the basic to hair-pin and broomstick lace will be taught. Students should bring a pastel shade of four-ply yarn and a size J crochet hook. Enrollment is limited to 15.

Julie Wilson, instructor  
Kilbourne Campus, Room 211  
Monday, 7:30 to 9:30 p.m.

## DRAWING—INTERMEDIATE

This course is for people with some formal art training. Emphasis will be on strengthening individual preferences in drawing. Some experimental techniques and studio problems will be introduced. Students are asked to bring six of their own drawings to the first class. Enrollment is limited to 18.

Jeanne Fryer-Kohles, instructor  
Main Campus Annex, Room 6  
Tuesday, 7:15 to 9:15 p.m.

## MACRAME AND CERAMICS

Learning how to make ceramic pots and macrame hangers can be easy and fun. This course will give beginners instruction on creating wall hangings and hanging planters. A small fee will be charged for clay. Enrollment is limited to 15.

Kathy Freund, instructor  
Worthingway Middle School, Room 45  
Monday, 7 to 9 p.m.

## PAINTING—ACRYLIC OR OIL

This course will provide instruction in painting techniques and the use of color and design. It is for both beginners and experienced painters. Participants will need to provide their own materials. Enrollment is limited to 20. The first class will meet on April 28.

Vivian Ripley, instructor  
Kilbourne Campus, Room 204  
Wednesday, 7:30 to 9:30 p.m.

## PAINTING—WATERCOLOR

This course, for both the beginner and experienced painter, will demonstrate how to master watercolor techniques with emphasis on landscape painting. Continuing students will have more individual instruction and do some work with portraiture and figure study. Individuals must furnish their own supplies and a complete list will be available prior to the first class session at the Continuing Education Office. Enrollment is limited to 20.

Joyce Warner, instructor  
Main Campus Annex, Room 6  
Monday, 7:15 to 9:45 p.m.

## PHOTOGRAPHY—BLACK AND WHITE

This course is designed for the beginner in black and white photography. It will deal with cameras and their operation and the basic darkroom techniques of film developing and printing. The selection and purchase of photographic supplies will also be discussed. Students must have a camera. A \$2 fee will be charged to cover the cost of supplies. Enrollment is limited to 15.

Larry Kincaid, instructor  
Main Campus, Room 139  
Tuesday, 7 to 10 p.m.

## QUILTING: A BICENTENNIAL CRAFT

This six-week course will provide students with the skills necessary to create quilts and pillow tops including proper cutting, designing, piecing, color coordination and assembly. Students should bring a pair of good fabric scissors to the first class. Enrollment is limited to 15.

Anne Wagner, instructor  
Worthingway Middle School, Room 20  
Wednesday, 7:30 to 9 p.m.

## TECHNIQUE OF PASTELS

This course will introduce the use of pastels and charcoal with emphasis on portraits. An effort will be made to meet individual needs and support individual projects. Some experience in drawing is desirable. A list of supplies will be available at the Continuing Education Office prior to the first class. Enrollment is limited to 20. The first class will meet on April 26.

Vivian Ripley, instructor  
Kilbourne Campus, Room 204  
Monday, 7:30 to 9:30 p.m.

## TOLE PAINTING—CONTINUING

This course is a continuation of tole painting techniques and is open to those who have been exposed to basic tole painting. Projects to be covered include tulips, dogwoods, mums, peaches, children, lettering, parchment and



**CONTINUING EDUCATION  
Worthington School District  
799 Hartford Street  
Worthington, Ohio 43085**

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TO:

**Registration closes April 13  
Classes begin week of April 19**

**Spring Term April 19 - June 10**    **ARTS & SKILLS:** ART OF BREAD BAKING • BASIC AUTO MECHANICS • BRIDGE — BEGINNING • BRIDGE — INTERMEDIATE • CREATIVE MACHINE EMBROIDERY ON ZIG-ZAG MACHINES • CREATIVE PHOTOGRAPHY • CROCHETING • DRAWING — INTERMEDIATE • MACRAME AND CERAMICS • PAINTING — ACRYLIC OR OIL • PAINTING — WATERCOLOR • PHOTOGRAPHY — BLACK AND WHITE • QUILTING: A BICENTENNIAL CRAFT • TECHNIQUE OF PASTELS • TOLE PAINTING — CONTINUING • UNDERSTANDING YOUR AUTO • WOODCARVING AND WHITTILING — BEGINNING • **BUSINESS:** ENTERING THE JOB MARKET • INVESTMENTS • REAL ESTATE • TYPING — BEGINNING AND REFRESHER • **GARDENING:** ANNUALS AND PERENNIALS • LAWN CARE AND MANAGEMENT • TREES

*Published by Office of Information Services and Publications*

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& SHRUBS • VEGETABLE GARDENING • **LANGUAGES:** ENGLISH FOR THE FOREIGN BORN • FRENCH — CONTINUING • GERMAN — BEGINNING • SPANISH — CONVERSATIONAL • **MUSIC AND DANCE:** GUITAR — BEGINNING • KEYBOARD ORIENTATION • ROUND DANCING • **PERSONAL ENRICHMENT:** DISASTER PREPAREDNESS WORKSHOP • DRUG ACTIONS • INTRODUCTION TO ASSERTIVENESS TRAINING • JUVENILE DELINQUENCY PREVENTION • SPEED READING • STANDARD MULTI-MEDIA FIRST AID • WRITING FOR MONEY • YOGA — BEGINNING • **PHYSICAL EDUCATION AND RECREATION:** BICYCLE CLINIC • FAMILY CAMPING AND BACKPACKING • FISHING IN OHIO • LET'S TALK FOOTBALL • PRINCIPLES OF SAFE SAILING • TENNIS — BEGINNING • TENNIS — INTERMEDIATE